VoiceManager

Setting Up...

Feature Description

Simultaneous Ring enables selecting up to ten other phone numbers that will ring at the same time for incoming calls. It may also be activated or updated using the VoiceManager Toolbar which is downloadable from the Applications tab. Simultaneous Ring is available with the VoiceManager Anywhere package and IP Centrex service.

Solution

Maximize customer service and streamline all phone numbers into one so that incoming calls ring multiple phones to ensure you are reached!

Setup

Simultaneous Ring List Options		
Call Settings	1.	Log in to VoiceManager MyAccount.
Simultaneous Ring allows you to select up to ten other phone numbers that will ring at the same time, or when the incoming call matches your rules. You can activate Simultaneous Ring or manage phone numbers that will ring at the same time. If you select "On with Simultaneous Ring Rules," you must turn on at least one rule.	2.	Click the VoiceManager Tools menu in the left navigation bar.
Simultaneous Ring List	3.	Click the Call Settings tab.
Do Not Call My List If I Am On a Call Phone Number Answer Confirmation Manage	4.	Under the Call Forwarding section, click
555-555-5555 Yes Remove		the Simultaneous Ring link.
No Remove Add Another number	5.	Click the Off checkbox to disable the Simultaneous Ring feature.
Simultaneous Ring Rules Listing 0 Simultaneous Ring Rules On Description Add Simultaneous Ring Rule Add Simultaneous Ring Rule	6.	Click the Always On check box to turn Simultaneous Ring on all the time.
Cancel Save	7.	Enter up to ten Phone Numbers that will ring at the same time.
	8.	Click the Yes or No drop- down menu for the Answer Confirmation action for each phone number.
	9.	Click the Add Another Number link to add a phone number tothe list.
	10.	Click Remove to delete a phone number from the list.
	11.	Click On With Simultaneous Ring Rules to enable feature when a specific rule is selected.
	12.	Click the Do Not Call My List If I Am On a Call



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						check box to disable the
					13.	Click the Save button.
Add/Edit Simultane	eous Ring Rule					
, lad, Eart officiation					1	Click the checkbox next
Simultaneous Ring Rule	es					to an existing rule to activate the feature.
On v Description	Calls From Any Phone Number	Action Call Sin List	 M nultaneous Ring 	anage dit Delete	2.	Click the Edit or Delete link to change or remove a rule.
Add Simultaneous Rin	ig Rule		Cance	Save	3.	Click the Add Simultaneous Ring Rule link to create a new rule.
Call Settings					4.	Enter a rule name in the Description field.
Simultaneous Simultaneous Ring allows you to sel your rules. You can activate Simultan Simultaneous Ring Rules," you must	s Ring or lect up to ten other phone numbers that leous Ring or manage phone number t turn on at least one rule.	at will ring at the same t 's that will ring at the sa	ime, or when the incomi me time. If you select "O	ng call matches n with	5.	Clickthe When Receiving Calls From drop-down menu.
★ = Required					6.	Click the phone number
Simultaneous Ring Rul	e					to which the rule
* Description	Test					Any Phone Number or
When Receiving Calls From:	Any Phone Number	•				Specific Phone
Action	 Call Simultaneous Ring List 	C Do Not Call Sir	multaneous Ring List		7	Inumpers.
During Regular Schedule:	Every Day, All Day		Add a Regular Schedule		7.	Phone Numbers, click
During Holiday Schedule:	None	•	Add a Holiday Schedule			the type of phone
			Cancel	e and Return		number (Any Private Number or Any
						Unavailable Number)
						and enter the number.
					8.	Click the Call Simultaneous Ring List
						Simultaneous Ring List check box to activate or deactivate this feature
					9.	Click the drop-down menu for During Regular Schedule or During Holiday Schedule to select when the rule applies.
					10.	Create a new schedule by clicking the Add a Regular Schedule or Add a Holiday Schedule link.



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11. Create separate Simultaneous Ring Rules if both a Regular and a Holiday Schedule are desired.
See Setting Up Schedules for detailed instructions.
12. Click the Save and Return button.
Result: A message indicates your Simultaneous Ring Rule settings were saved
successfully.

