

Feature Description

Push to Talk provides user-to-user intercom service across an enterprise. This service may be used in conjunction with Instant Call Group to emulate key system intercom functionality. It is only available with the IP Centrex service and requires an IP Centrex phone.

Solution

Communicate easily with intercom-like functionality. Push to Talk can be used between members of a team with the Instant Group Call feature so that you can broadcast messages across multiple phones simultaneously to increase productivity and streamline communication.

Setup

Push to Talk Settings

Call Settings
Push to Talk

Push to Talk allows user-to-user intercom service across your group. You can choose to have your Push to Talk calls answered automatically and select the type of outgoing connection. You can also add and remove "Assigned Users" and specify whether to allow calls from only the "Assigned Users" or everyone except the "Assigned Users."

Auto Answer: On Off ?

Outgoing Connection Type: Two-Way ?

Allow Calls From: Only the Assigned Users

Search: Last Name [v] Enter Two or More Characters to Search Find Clear Search & Filters

Filter by: Account (All) [v]

Available Users	Assigned Users
UAT, Harry (ipccomplete10@cox.com) UAT, Sally (ipccomplete20@cox.com)	UAT, Bob (ipccomplete30@cox.com)

Buttons: Add >, Add All >>, < Remove, << Remove All

Buttons: Cancel, Save

1. Log in to **VoiceManager MyAccount**.
2. Click the **VoiceManager Tools** menu in the left navigation bar.
3. Click the **Call Settings** tab.
4. Under the **Call Receiving** section, click the **Push to Talk** link.
5. Click the **On** checkbox to enable the **Auto Answer** feature and hear the caller's voice over the intercom.
6. Click the **Off** checkbox to manually answer a **Push to Talk** call without using the intercom.
7. Click the **Outgoing Connection Type** drop-down menu and select **One-Way** or **Two-Way** communication.

One-Way Connection - only the caller can talk and be heard.

Two-Way Connection - both parties can talk and be heard.

8. Choose who to **Allow Calls From** by clicking the drop-down menu and selecting **Only the Assigned Users** or **Everyone except the Assigned Users**.
9. Click the **Save** button.

Push to Talk Assigned Users List

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✓ Your Push to Talk settings were updated successfully.

Auto Answer: On Off ?

Outgoing Connection Type: Two-Way ?

Allow Calls From: Only the Assigned Users

Search: Last Name **Find** Clear Search & Filters

Filter by: Account (All)

Available Users	Assigned Users
UAT, Harry (ipccomplete10@cox.com) UAT, Sally (ipccomplete20@cox.com)	UAT, Bob (ipccomplete30@cox.com)

Buttons: Add >, Add All >>, < Remove, << Remove All

Buttons: Cancel, Save

1. Click the **Search** drop-down menu.
2. Click either the **Last Name** or **First Name** option.
3. Enter the name in the **Search** field.
4. Click the **Find** button.
5. Alternately, click on names from the **Available Users** list.
6. Click the **Add** or **Add All** button to move one or all to the **Assigned Users** list.
7. Likewise, click the **Remove** or **Remove All** button to remove users from the **Assigned Users** list and return them to **Available Users**.
8. Click the **Save** button to store settings.

Result: A message indicates the **Push to Talk** settings updated successfully.